



Overview and Scrutiny Committee

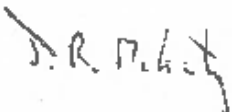
Meeting: Monday, 30th October 2023 at 6.30 pm in Civic Suite, North Warehouse, The Docks, Gloucester, GL1 2EP

Membership:	Cllrs. Field (Chair), Pullen (Vice-Chair), Durdey (Spokesperson), Ackroyd, Campbell, Castle, Dee, Evans, Hilton, Hudson, Hyman, Kubaszczyk, Sawyer, Toleman, Wilson and Zaman
Contact:	Democratic and Electoral Services 01452 396126 democratic.services@gloucester.gov.uk

AGENDA

1.	APOLOGIES To note any apologies for absence.
2.	DECLARATIONS OF INTEREST To receive from Members, declarations of the existence of any disclosable pecuniary, or non-pecuniary, interests and the nature of those interests in relation to any agenda item. Please see Agenda notes.
3.	DECLARATION OF PARTY WHIPPING To declare if any issues to be covered in the Agenda are under party whip.
4.	MINUTES (Pages 5 - 10) To approve as a correct record the minutes of the meetings held on 25 th September and 2 nd October 2023.
5.	PUBLIC QUESTION TIME (15 MINUTES) To receive any questions from members of the public provided that a question does not relate to: <ul style="list-style-type: none">• Matters which are the subject of current or pending legal proceedings or• Matters relating to employees or former employees of the Council or comments in respect of individual Council Officers. To ask a question at this meeting, please submit it to democratic.services@gloucester.gov.uk by 12 noon on Wednesday 25 th October 2023 or telephone (01452) 396206 for support.
6.	PETITIONS AND DEPUTATIONS (15 MINUTES) To receive any petitions and deputations provided that no such petition or deputation is in

	<p>relation to:</p> <ul style="list-style-type: none"> • Matters relating to individual Council Officers, or • Matters relating to current or pending legal proceedings.
7.	<p>LEISURE PROVISION UPDATE</p> <p>To receive a verbal update from the Cabinet Member for Culture and Leisure.</p>
8.	<p>TEMPORARY ACCOMMODATION ACQUISITION PROGRAMME (Pages 11 - 34)</p> <p>To consider the report of the Cabinet Member for Planning and Housing Strategy and Cabinet Member for Performance and Resources setting out a programme of capital investment to increase the Council's temporary accommodation portfolio to reduce the costs associated with using hotels and other buildings to provide temporary accommodation for households who present to the Council as homeless.</p>
9.	<p>OVERVIEW AND SCRUTINY WORK PROGRAMME AND COUNCIL FORWARD PLAN (Pages 35 - 60)</p> <p>To receive the latest version of the Committee's work programme and the Council's Forward Plan.</p>
10.	<p>EXCLUSION OF THE PRESS AND PUBLIC</p> <p>To consider the following resolution should Members wish to discuss agenda item 11:</p> <p>'That the press and public be excluded from the meeting during the following item of business on the grounds that it is likely, in view of the nature of business to be transacted or the nature of the proceedings, that if members of the press and public are present during consideration of this item there will be disclosure to them of exempt information as defined in Paragraph 3 of Schedule 12A of the Local Government Act 1972 as amended.'</p>
11.	<p>EXEMPT MINUTES - 2 OCTOBER 2023 (Pages 61 - 64)</p> <p>To approve as a correct record the exempt minutes of the meeting held on 2nd October 2023.</p>
12.	<p>DATE OF NEXT MEETING</p> <p>Monday 27th November 2023 at 6.30pm in Civic Suite, North Warehouse.</p>



Jon McGinty
Managing Director

Date of Publication: Friday, 20 October 2023

NOTES

Disclosable Pecuniary Interests

The duties to register, disclose and not to participate in respect of any matter in which a member has a Disclosable Pecuniary Interest are set out in Chapter 7 of the Localism Act 2011.

Disclosable pecuniary interests are defined in the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 as follows –

<u>Interest</u>	<u>Prescribed description</u>
Employment, office, trade, profession or vocation	Any employment, office, trade, profession or vocation carried on for profit or gain.
Sponsorship	Any payment or provision of any other financial benefit (other than from the Council) made or provided within the previous 12 months (up to and including the date of notification of the interest) in respect of any expenses incurred by you carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.
Contracts	Any contract which is made between you, your spouse or civil partner or person with whom you are living as a spouse or civil partner (or a body in which you or they have a beneficial interest) and the Council <ul style="list-style-type: none"> (a) under which goods or services are to be provided or works are to be executed; and (b) which has not been fully discharged
Land	Any beneficial interest in land which is within the Council's area. For this purpose "land" includes an easement, servitude, interest or right in or over land which does not carry with it a right for you, your spouse, civil partner or person with whom you are living as a spouse or civil partner (alone or jointly with another) to occupy the land or to receive income.
Licences	Any licence (alone or jointly with others) to occupy land in the Council's area for a month or longer.
Corporate tenancies	Any tenancy where (to your knowledge) – <ul style="list-style-type: none"> (a) the landlord is the Council; and (b) the tenant is a body in which you, your spouse or civil partner or a person you are living with as a spouse or civil partner has a beneficial interest
Securities	Any beneficial interest in securities of a body where – <ul style="list-style-type: none"> (a) that body (to your knowledge) has a place of business or land in the Council's area and (b) either – <ul style="list-style-type: none"> i. The total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or ii. If the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you, your spouse or civil partner or person with

whom you are living as a spouse or civil partner has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

For this purpose, “securities” means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

NOTE: the requirements in respect of the registration and disclosure of Disclosable Pecuniary Interests and withdrawing from participating in respect of any matter where you have a Disclosable Pecuniary Interest apply to your interests and those of your spouse or civil partner or person with whom you are living as a spouse or civil partner where you are aware of their interest.

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Any recording must take place in such a way as to ensure that the view of Councillors, Officers, the Public and Press is not obstructed. The use of flash photography and/or additional lighting will not be allowed unless this has been discussed and agreed in advance of the meeting.

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- You should proceed calmly; do not run and do not use the lifts;
- Do not stop to collect personal belongings;
- Once you are outside, please do not wait immediately next to the building; gather at the assembly point in the car park and await further instructions;
- Do not re-enter the building until told by a member of staff or the fire brigade that it is safe to do so.



OVERVIEW AND SCRUTINY COMMITTEE

MEETING : Monday, 25th September 2023

PRESENT : Cllrs. Chambers-Dubus, Campbell, Castle, Dee, Evans, Hilton, Hudson, Kubaszczyk, Sawyer and Wilson

Others in Attendance

Leader of the Council, Councillor Richard Cook

Airport Director, Gloucestershire Airport Ltd

Interim Head of Finance, Gloucestershire Airport Ltd

Democratic and Electoral Services Officer

APOLOGIES : Cllrs. Field, Pullen and Hyman

36. DECLARATIONS OF INTEREST

There were no declarations of interest.

37. DECLARATION OF PARTY WHIPPING

There were no declarations of party whipping.

38. PUBLIC QUESTION TIME (15 MINUTES)

There were no public questions.

39. PETITIONS AND DEPUTATIONS (15 MINUTES)

There were no petitions nor deputations.

40. GLOUCESTERSHIRE AIRPORT - SEPTEMBER 2023 UPDATE

40.1 Following introductions from the Leader of the Council, Councillor Richard Cook, the Airport Director and Interim Head of Finance and HR for Gloucestershire Airport Ltd (GAL) delivered a presentation on key matters of interest, including an overview of the Airport Director's current priorities for Gloucestershire Airport, an update on the Business Plan refresh and a 2023 Finance Report. The Airport Director and Interim Head of Finance and HR for GAL also provided an overview of the latest position on staffing, including

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the appointment of a Deputy Head of Operations, CGX Development update and ongoing projects around the airport's green credentials and Environmental Policy.

- 40.2 Councillor Wilson referred to the narrative in the presentation regarding improving communication with tenants and asked whether there had been an improvement in relations. The Airport Director confirmed that in his view, relationships with tenants were in a better place. He explained that the Chairman of Gloucestershire Airport had asked him to focus on customer relationships as a key priority, and that he had held face to face meetings with all key tenants with indications of progress.
- 40.3 Councillor Wilson asked for further information around training opportunities for air traffic controllers and commercial pilots. The Airport Director explained that Gloucestershire Airport provided commercial pilot training, whereby students with no experience could complete a course costing around £125k for a Commercial Pilot License. In relation to air traffic controllers, he explained that many airports outsourced their air traffic control staff however this was managed in-house at Gloucestershire Airport. The Airport Director confirmed that the airport accepted amateur students and once they obtained their air traffic control license, they needed to demonstrate to the regulator active controlling in Gloucestershire as air traffic control is site specific. The Interim Head of Finance further added that the cost of taking the course was around £41k over 3 and a half years.
- 40.4 In response to a further question from Councillor Wilson regarding finances and the airport's profit, the Interim Head of Finance confirmed that the airport had seen additional consultancy costs for the CGX development, and associated marketing and data collection costs had had an impact on the 2022/23 profits.
- 40.5 Councillor Hilton referred to the national air traffic control shortage and noted his understanding that the UK previously relied on attracting many air traffic controllers from overseas. He asked whether the UK leaving the EU had had any impact on recruitment. The Interim Head of Finance and HR confirmed that Gloucestershire Airport did employ overseas staff. She explained that prior to Brexit, it was expected that the UK and EU licenses would be merged, however this involved two separate regulatory authorities and had not yet happened in practice. This said, she noted that pilots using Gloucestershire Airport were in a good location as they could make use of flight paths into Guernsey and Jersey, and subsequent further journeys over to France.
- 40.6 In response to an additional question from Councillor Hilton regarding whether the resurfaced runway had had a positive impact and whether Gloucestershire Airport could now accommodate larger aircraft, the Airport Director confirmed that the airport tended to attract medium size and small business jets at the moment, however the runway resurfacing works had improved the property in that it had made it easier for all aircraft to land.

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- 40.7 Councillor Hilton referred to the future ambition of Gloucestershire Airport to extend its hours of operation and asked whether this was likely to attract larger aircraft to the airport. The Airport Director clarified that this was a long-term desire of the airport. He further confirmed that modern jets tended to make use of 'whispering technology' which would provide quieter movements but movements of more quality. He also noted that he was keen to reduce the overall carbon footprint of the airport.
- 40.8 In respect of the narrative in the presentation around the Ten-Year Business Plan refresh, Councillor Hilton noted that the aviation industry was likely to change over the next 20 years and impressed that the Ten-Year Business Plan needed to have flexibility. He asked how the plan would be developed in light of this. The Airport Director agreed that flexibility was needed, and that it was his aspiration to make the airport's operations cleaner and more efficient, making more use of property.
- 40.9 In response to a further question from Councillor Hilton regarding interest from businesses in occupying commercial units, the Interim Head of Finance and HR confirmed that the airport had received interest from current tenants and overseas buyers for development. She noted that the airport had received support through a LEP grant with the aim of creating more employment opportunities, and that the airport was exploring all options.
- 40.10 Councillor Dee asked whether the lack of Radar technology had had any impact on operations. The Airport Director confirmed that the airport was still operating safely, however it meant that movements took place every 10 minutes compared with every 2-3 minutes with Radar. He noted that if the airport were to consider installing new Radar technology, there would be costs of around £2.5m alongside additional costs for staff training over the next 2 and a half – 3 years.
- 40.11 In response to a follow-up question from Councillor Dee regarding operating times, the Airport Director confirmed that extending operating hours was a long-term future aim, and that the airport would need to act proportionately and appropriately. He provided assurances that he was not naïve to concerns from local communities and that he was keen to work with communities to find a balance between commercial viability and environmental and residents' concerns.
- 40.12 In response to a query from Councillor Castle regarding increased movements should new Radar technology be installed, the Airport Director confirmed that new Radar technology was not a priority for the airport at the moment.
- 40.13 Councillor Castle noted that she was aware of concerns from Longlevens residents regarding an increase in movements in the area and asked whether there had been any changes in flight patterns. The Airport Director replied that there had been no changes in flight patterns and that the airport held regular meetings with tenants.

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- 40.14 In response to a further query from Councillor Castle regarding current flight times, the Airport Director confirmed that the current movement operating hours were between 8.30am and 7.30pm. He also confirmed that should there be any extension of operating hours in the future, the airport had ruled out offering late night flying for training schools.
- 40.15 In response to a query from Councillor Kubaszczyk regarding the narrative in the presentation that Gloucestershire Airport was one of the busiest airports in the UK, the Interim Head of Finance and HR confirmed that the airport was currently the 10th busiest airport in the UK and that flight training tended to generate more movement. The Airport Director noted that the airport was not necessarily targeting increased movements, and it was his ambition for the airport to move towards less, but smarter movements.
- 40.16 Councillor Kubaszczyk asked whether the recent water leak had had any financial impact on the airport. The Interim Head of Finance and HR explained that Severn Trent Water had that afternoon completed the repairs needed to fix the leak and that the airport would now need to assess the financial impact. She noted that it was the expectation that any financial impact would be covered by insurance.
- 40.17 Referring to the recent emergency landing on the A40 Golden Valley Bypass, Councillor Hudson asked whether there was any understanding of why the landing happened and what the feasibility of it happening again. The Airport Director confirmed that the landing was currently under investigation by the Air Accidents Investigation Branch, that the pilot had been in contact with the airport's air traffic control and that there were no casualties from the incident. He noted that as the landlord, there was no failing on the airport, however the airport had reassessed its emergency plan.

RESOLVED – That the Overview and Scrutiny **NOTE** the presentation.

41. DATE OF NEXT MEETING

Monday 2nd October 2023 at 6.30pm in Civic Suite, North Warehouse.

Time of commencement: 6.30 pm hours

Time of conclusion: 7.37 pm hours

Chair



OVERVIEW AND SCRUTINY COMMITTEE

MEETING : Monday, 2nd October 2023

PRESENT : Cllrs. Field (Chair), Chambers-Dubus, Ackroyd, Campbell, Castle, Dee, Evans, Hudson, Hyman, Kubaszczyk, Sawyer and Wilson

Others in Attendance

Cabinet Member for Performance and Resources, Councillor Hannah Norman

Head of Place

Democratic and Electoral Services Officer

Councillor Alastair Chambers

APOLOGIES : Cllrs. Pullen, Hilton and Zaman

42. DECLARATIONS OF INTEREST

There were no declarations of interest.

43. DECLARATION OF PARTY WHIPPING

There were no declarations of party whipping.

44. MINUTES

RESOLVED – That the minutes of the meeting held on 4th September 2023 were approved and signed as a correct record by the Chair.

45. PUBLIC QUESTION TIME (15 MINUTES)

There were no public questions.

46. PETITIONS AND DEPUTATIONS (15 MINUTES)

There were no petitions nor deputations.

47. EXCLUSION OF THE PRESS AND PUBLIC

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RESOLVED – That the press and public be excluded from the meeting during the following item of business on the grounds that it is likely, in view of the nature of business to be transacted or the nature of the proceedings, that if members of the press and public are present during consideration of this item there will be disclosure to them of exempt information as defined in Schedule 12A of the Local Government Act 1972 as amended.

48. DISPOSAL OF HERBERT, KIMBERLEY AND PHILLPOTTS WAREHOUSES

RESOLVED – That the Overview and Scrutiny Committee **NOTE** the report as per the exempt minutes.

49. OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME AND COUNCIL FORWARD PLAN

RESOLVED – That the Overview and Scrutiny Committee **NOTE** the Work Programme.

50. DATE OF NEXT MEETING

Monday 30th October 2023 at 6.30pm in Civic Suite, North Warehouse.

Time of commencement: 6.30 pm hours

Time of conclusion: 7.00 pm hours

Chair



Meeting:	Overview & Scrutiny Committee	Date:	30 October 2023
	Cabinet		8 November 2023
	Council		16 November 2023
Subject:	Temporary Accommodation Acquisition Programme		
Report Of:	Cabinet Member for Planning and Housing Strategy and Cabinet Member for Performance and Resources		
Wards Affected:	All		
Key Decision:	Yes	Budget/Policy Framework:	Yes
Contact Officer:	Neil Coles, Housing Innovation Manager		
	Email: neil.coles@gloucester.gov.uk		Tel: 396534
Appendices:	1. Housing, Homelessness and Rough Sleeping Strategy 2020-2025		

FOR GENERAL RELEASE

1.0 Purpose of Report

- 1.1 To set out a programme of capital investment to increase the Council's temporary accommodation portfolio to reduce the costs associated with using hotels and other buildings to provide temporary accommodation for households who present to the Council as homeless.

2.0 Recommendations

- 2.1 Overview and Scrutiny Committee is asked to consider the information in the report and make any recommendations to Cabinet.

- 2.2 Cabinet is asked to Recommend to Council to **RESOLVE** that:

- (1) Delegated authority be provided to the Corporate Director in consultation with the Cabinet Member for Performance and Resources and the Director of One Legal to:
- a) approves the establishment of a capital investment fund, funded from borrowing, to enable an acquisition programme for buildings or other structures for use as temporary accommodation for households who present as homeless to the Council
 - b) explore options and appoint a provider, or other arrangement, to manage the temporary accommodation provided on behalf of the Council
 - c) procure and appoint contractors and associated professional services to carry out any works required to bring the properties into use as units of temporary accommodation

- (2) Acquisitions will be made in accordance with the principles of this report and the total costs will not exceed £5m.

3.0 Background and Key Issues

- 3.1 Where households are threatened with homelessness, or are made homeless, the Council has a range of statutory obligations to safeguard those households. One of these is that in certain circumstances the Council provides emergency temporary accommodation for households until they have either secured alternative accommodation, or until such time as the Council determines that its statutory duty to accommodate has ended.
- 3.2 The Council has seen a marked increase in the number of households being accommodated within temporary accommodation during the last 6 months. This is due to the challenges faced by households in accessing sustainable accommodation due primarily to the continued high demand for rented accommodation in Gloucester. This situation is not unique to this Council, with similar challenges being faced across England.
- 3.3 As is the case across the whole of the South West, households in Gloucester who are on low incomes and/ or in receipt of welfare benefits are often unable to afford market rent levels due to the difference between market rent levels and local housing allowance rates.
- 3.4 While local housing allowance rates are below market rent for all household sizes, the differential worsens as households size increases, and consequently larger families tend to stay in temporary accommodation for longer periods than smaller households.
- 3.5 It is anticipated that, due to the current social conditions, increases in homelessness applications and the need to place in temporary accommodation over the coming year will continue to rise. This will continue to place a significant burden on the Council's Temporary Accommodation budget, because housing allowance does not cover the full cost of providing temporary accommodation.
- 3.6 The scale of the current demand is such that the approach outlined in this report will not fully address the issue. This approach will reduce the expenditure on hotels and/or B&B, but will not address the demand, nor will it reduce the costs on more affordable accommodation which will continue to be used by the Council.
- 3.7 The Council's Housing, Homelessness and Rough Sleeping Strategy 2020-2025 (appendix 1), outlines our intent to reduce the use of B&B accommodation by identifying and delivering better quality temporary accommodation options. Whilst, in recent years, the Council has acquired new schemes, as well as working in partnership with other to access additional units, the current demand requires these acquisitions to increase.

Temporary accommodation in Gloucester

- 3.8 The Council currently owns three properties that are used for temporary accommodation for households who present as homeless to the Council, however this provides accommodation for just over 11% of the current households accommodated in temporary accommodation.
- 3.9 Where the Council is unable to place people in Council-owned accommodation, the Council seeks to place people in temporary accommodation offered by registered housing providers (e.g. Gloucester City Homes). This accommodation includes associated support for households and is often the most appropriate accommodation available. However, where these placements are unavailable, the Council are often required to use hotel and/or bed and breakfast accommodation.
- 3.10 Where the Council use hotel and/or bed and breakfast accommodation, the associated costs are significantly higher than those associated with using Council or registered provider (RP) owned accommodation, and these costs fluctuate according to availability. For example, local or regional events which attract incoming visitors to the county often result in increased hotel costs as availability reduces. Hotel and bed and breakfast accommodation is often not the most appropriate option, especially for households with children, even though it meets the relevant statutory requirements for temporary accommodation.
- 3.11 The availability of temporary accommodation options may also result in the need to place households out of Gloucester on occasion, and due to the number of households being placed in temporary accommodation routinely, these instances are increasing in frequency. This is undesirable due to the potential costs of transporting children back to school, the breakdown of family support networks due to the distance, as well as increasing social isolation at a time when support is most needed.
- 3.12 The cost of temporary accommodation is offset by the housing benefit that is available to each household when they are placed in the accommodation. There is a shortfall between the weekly amount of housing benefit a household can claim compared with the cost of temporary accommodation, and this is particularly significant where households are placed in hotel and/or bed and breakfast accommodation. Crucially this cost must be met by the Council.
- 3.13 As of 17 October 2023, there are 182 households accommodated in temporary accommodation by the Council. This has risen by 12% in the last 12 months. There are currently 38 households accommodated in hotel accommodation compared with 10 households at the same point last year.
- 3.14 In the 2023/24 Q1 Financial Monitoring Report, the forecasted overspend on temporary accommodation was in the region of £1.1m, highlighting the need to take action to reduce costs in year.
- 3.15 The reduction in the use of hotel and/or bed and breakfast accommodation is therefore important both to reduce expenditure but also to ensure that homeless households are placed in the most appropriate accommodation for their needs.
- 3.16 Properties for acquisition will be considered in all wards of the City and outside of the City, in surrounding Districts.

Aims of the acquisition programme

- 3.17 The temporary accommodation acquisition programme aims to deliver the following:
- A reduction in temporary accommodation cost to the Council.
 - A reduction in the use of hotel and/or bed and breakfast accommodation.
 - An increase in the proportion of temporary accommodation placements where care and support are provided to households, which can help address some of the reasons for homelessness and secure an appropriate pathway to long term, settled accommodation.
- 3.18 Officers will be tasked to identify and acquire accommodation for use as Temporary Accommodation, and to make management arrangements for their operation. Potential acquisitions will be assessed based on their suitability for use as temporary accommodation weighed against cost/ benefit including:
- Temporary accommodation demand relative to household composition.
 - Accommodation quality (e.g. amenities, rooms sizes etc).
 - Accommodation location (e.g. proximity to local facilities, transport routes etc).
- 3.19 Acquisition costs will be funded through borrowing, and loan repayments and on-going accommodation management costs will be supported by housing benefit income.
- 3.20 Potential acquisitions will also be assessed on their financial viability to ensure that the full costs associated with acquisition and the estimated mobilisation costs represent a cost saving compared with the spot-booking of other temporary accommodation. This viability assessment will be undertaken by the Finance Team prior to any acquisition progressing.
- 3.21 The viability assessment will be based on the following:
- Cost of purchase of the property including associated costs and refurbishment costs to get the property ready for habitation.
 - Cost of management and support elements
 - Income from Housing Benefit and/ or service charges
 - Any borrowing charges
 - Ongoing repairs and maintenance costs
 - Balanced against the average costs of other available accommodation at the time of the assessment
- 3.22 The viability assessment will ensure that the Council is only purchasing accommodation when the need requires it to do so to meet the Council's financial needs and/ or the support needs of the homeless households.

4.0 Social Value Considerations

- 4.1 The delivery of additional units of temporary accommodation will improve the well-being of households who present as homeless to the Council through the increased delivery of accommodation that provides appropriate support.
- 4.2 Any procurement for support services will likely meet the criteria for the social value policy and so social value considerations will be part of the decision making when appointing a contractor.

5.0 Environmental Implications

- 5.1 Where possible, the Council will look to ensure that energy saving measures are incorporated into planning to minimise the councils carbon footprint.

6.0 Alternative Options Considered

- 6.1 The option to continue the current approach of spot booking temporary accommodation without acquiring new units of temporary accommodation is not recommended as it would impact detrimentally on the Council's temporary accommodation expenditure, and it would result in continued uncontrolled use of hotel and/or bed and breakfast accommodation that while lawful does not provide the most appropriate accommodation for homeless households.
- 6.2 Further options include the consideration of policy levers to place homeless households outside of the County for the majority of cases. Whilst this is a suitable option to consider for some households, it will not be for many, and may result in significant transport costs to ensure children can remain in school, for example.

7.0 Reasons for Recommendations

- 7.1 The continued reliance on hotel and/or bed and breakfast accommodation as temporary accommodation for homeless households results in uncontrolled expenditure risk for the Council and does not provide the most appropriate accommodation for those households.
- 7.2 The extension of the Council's temporary accommodation portfolio provides the Council with greater security in respect of future expenditure while providing more appropriate accommodation for homeless households.

8.0 Future Work and Conclusions

- 8.1 If the resolutions are approved, officers will identify potential opportunities and undertake financial viability assessments prior to progressing acquisitions.
- 8.2 Officers will also undertake the procurement of tenancy management contracts as necessary for acquisitions to ensure that tenancy management and support is available to occupiers at the point that the Council commences use of the accommodation.
- 8.3 Particular attention will be given to the opportunity to access so-called 'exempt accommodation' rates for Housing Benefit which would provide an increased rental income for the accommodation which would reduce the likelihood of the Council needing to 'top up' the rent. Exempt accommodation rates are payable where the accommodation is managed by a registered provider and specified care and support is provided to occupiers.
- 8.4 The temporary accommodation acquisition programme will support a reduction in costs to the council by reducing the use of the costliest hotel accommodation. However, this will not address all of the issues and further activity will be required to reduce costs and prevent homelessness, as well as looking at areas across the range of council business.

- 8.5 Following some focused work by DLUHC in the City in September 2023 we will be working through an action plan of recommendations to improve the housing pathways for residents in a variety of ways.
- 8.6 Discussions have taken place with the Gloucester MP who will be taking up issues raised by the City Council with Ministers in Central Government.

9.0 Financial Implications

- 9.1 The financial viability of each acquisition will be considered on a case by case basis to ensure that all relevant costs associated with the acquisition and its future operation have been identified and addressed to ensure that the acquisition represents a budgetary saving compared with the existing practice of utilising a range of accommodation options including purchasing hotels and/ or bed and breakfast accommodation on an ad hoc basis.

(Financial Services have been consulted in the preparation this report.)

10.0 Legal Implications

- 10.1 Specialist tax advice may need to be obtained in respect of SDLT liability. Such figures will vary according to the price paid for the property. SDLT payable may also be subject to change if there is a budget prior to the completion of a purchase.
- 10.2 A purchase will be under the powers contained in the Housing Act 1985; any future sale or lease (excluding to owner/occupiers) of the property will have to comply with the restrictions contained in that Act. It will not be possible to dispose of the property (including by a lease for a term of 21 years or more) without first obtaining the consent of the Secretary of State. This may prevent the Council from being able to grant a long lease of the premises to a management company and other options should therefore be considered.
- 10.3 The Council will need to ensure that persons in occupation following an acquisition do so under agreements which are not secure tenancies. This includes any occupiers who remain in occupation at the point that the property transfers to the Council.
- 10.4 A Council must have a Housing Revenue Account if it owns 200 or more social dwellings, and this should be borne in mind and appropriate measures taken when purchasing additional dwellings.
- 10.5 The Council will need to comply with its contract rules and the Public Contracts Regulations 2015 when procuring contractors to provide tenancy management services and undertake works to the purchased properties.

(One Legal have been consulted in the preparation this report.)

11.0 Risk & Opportunity Management Implications

- 11.1 Potential acquisitions will be subject to a rigorous selection process to ensure that the resultant temporary accommodation will be suitable and appropriate for the

purpose and will provide accommodation that can best meet the needs of the client group.

- 11.2 The financial risk associated with any acquisition will be mitigated through the financial viability assessment that will consider all relevant costs associated with the acquisition and its future operation to ensure that the acquisition represents a budgetary saving compared with existing practice utilising a range of accommodation options including hotels and bed and breakfast accommodation.
- 11.3 The property-based risks associated with acquisitions will be mitigated through the completion of a range of surveys and valuations to identify both short-term and long-term costs.
- 11.4 If the acquired accommodation is deemed to be no longer needed to meet this temporary accommodation demand, the Council may dispose of the property to reduce its overall borrowing position.
- 11.5 The delegated authority set out in this report aims to position the Council in the best position to take prompt action to secure acquisitions in the context of a fast-moving property market. There are a range of investor-landlords seeking to purchase property in Gloucester and it will be important for the Council to be able to make time critical decisions to secure acquisitions.
- 11.6 If the Council is unable to secure acquisitions that meet the requirements of this report, there is a risk that future temporary accommodation costs may rise to meet increased demand for temporary accommodation.

12.0 People Impact Assessment (PIA) and Safeguarding:

- 12.1 The PIA Screening Stage was completed and did not identify any potential or actual negative impact; therefore, a full PIA was not required.
- 12.2 The PIA Screening Stage considered the potential impact on homeless households who are required to be accommodated in temporary accommodation and how that may change if the recommendations contained within this report are implemented.
- 12.3 It is likely that the majority of the schemes identified for acquisition focus on the single and couples homelessness need. Where families with children require placement in temporary accommodation we will look to secure self contained units where possible.

13.0 Community Safety Implications

- 13.1 None

14.0 Staffing & Trade Union Implications

- 14.1 None

Background Documents: Appendix 1- [city_1294-housing-and-homelessness-strategy_adopted-version.pdf \(gloucester.gov.uk\)](https://www.gloucester.gov.uk/city_1294-housing-and-homelessness-strategy_adopted-version.pdf)

Housing that works for everyone

Housing, Homelessness
and Rough Sleeping Strategy
2020-25



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> Foreword

Welcome to Gloucester's new Housing, Homelessness and Rough Sleeping Strategy which sets out our plans for ensuring housing in our city works for those that want to live here and meets the needs of our residents.

We see the importance of ensuring the availability of a range of housing options that are affordable, accessible, meet the needs of our diverse city and allow communities to flourish. One size doesn't fit all, and this strategy reflects that.

Work over previous years to develop long term plans for the growth of the city and neighbouring districts, such as the Joint Core Strategy and the Gloucester City Plan, has enabled us to be clear about our aspirations for new housing and this has been reflected in the priorities. As part of this work, we have reflected on a wide evidence base which has helped us to understand the breadth of housing needs and the changes in our population, allowing us to understand trends and opportunities to meet future demand.

A high quality, well planned range of types of housing is fundamental to the diversity of our city and the health and wellbeing of our communities. Housing can also play a significant role in

underpinning economic growth and ensuring that Gloucester is a place that people want to live, work and play. Our city has a huge amount to offer and this strategy supports us to ensure our city as a whole can prosper.

We value our staff and partners providing housing and related support services here in the city and would like to thank our councillor colleagues from all parties at the city council and our valued stakeholders for their input and support in creating what we believe is a well balanced strategy with the potential for huge positive impact for the city'. This strategy has been adopted by cabinet following open public consultation, the feedback from which has shaped the final version.

We look forward to the coming years delivering on our ambitions with our partners and residents.



Cllr Jennie Watkins
Cabinet Member
for Communities and
Neighbourhoods



Cllr Andrew Gravells
Cabinet Member
for Planning and
Housing Strategy



Introduction



Population
129,285

(Mid-2018 population estimates, ONS) and estimated to increase to 138,300 by 2025.

Predicted

70% increase



for 65+ year olds by 2041 (2016-based Subnational Population Projections, ONS)

Median house prices

increased by 43%



from £139,995 in 2009 to £193,000 in 2018 (Median house prices for administrative geographies:HPSSA dataset 9) while median annual earnings increased by 8.6% (Annual Survey of Hours and Earnings, ONS)



Pockets of significant deprivation including some areas in the top 10% most deprived in the country

The housing requirement for new homes for the five-year period from 2019/20 to 2023/24 is

3,590 dwellings

(Policy SP1: The Need for New Development)

Gloucester is a dynamic and diverse city with a population that is simultaneously growing and ageing. The population of Gloucester is forecast to increase to 138,300 by 2025, this is an increase of 7% from 2018.

Good quality housing, that is affordable, is fundamental to people's health and wellbeing and to the communities in which they live. It provides a stable base to enable people to build their lives. Poor or unsuitable housing can have a negative impact on many areas of personal and community life. Improving housing options via the delivery of this strategy is essential to contributing to the improvement of physical and mental health of our residents and to the city as a whole.

The strategy has three key high level priorities. It identifies the outcomes we want to have achieved during its five year lifetime and the actions that need to be taken to get there. The strategy also has a number of cross cutting themes which underpin it and will be fundamental to its delivery.

To respond to the challenges we face, we plan to increase the supply of new homes, make better use of existing stock, and focus on the prevention of homelessness and rough sleeping through proactive interventions.

In July 2019, the council declared a climate emergency and it will therefore be an underlying principle to ensure that the impact of this strategy is measured against the council's objective of becoming carbon neutral.

To deliver these outcomes we will need to work with local communities and be ambitious and innovative whilst ensuring we make best use of resources to deliver sustainable long-term solutions.

We recognise the importance that housing plays in health and life outcomes and this strategy therefore complements and supports the objectives of the Gloucestershire Health and Wellbeing Strategy 2019 – 2030.

Our Housing, Homelessness and Rough Sleeping Strategy has a strong theme of partnership working. We can only deliver its outcomes through working with our partners. This includes both statutory and voluntary organisations, as well as our neighbouring local authorities and the county council. This is crucial to realising our vision of a housing offer for the city that works for everyone.



In 2017
10.3% of households

in Gloucester were considered to be in fuel poverty (Sub regional fuel poverty data, BEIS)

28% of children



are estimated to live in relative poverty once housing costs have been taken into consideration. A household in poverty is defined as one which has an income 60% below the average income of £28,400. (End Child Poverty Coalition)

1,307

households assessed as owed a homelessness prevention or relief duty 2018/19 (MHCLG live tables)



150 households

in temporary accommodation 2018/19 an increase of 25% since 2012/13 (MHCLG live tables)



4096 households

currently on the waiting list for social housing.

Our vision 'Housing that works for everyone'



Our key priorities

Key priority

What does this mean?

Outcome



Increasing the number of new homes that are built

Making sure they are built to a high standard of design with the right balance and mix of homes to meet the needs of the local community



Maximising opportunities for regeneration and conversion to create more homes

Through interventions, improving housing quality and standards, enforcing them when necessary

Contributing to improving the health and wellbeing of our communities



Proactively intervening 'upstream' to prevent homelessness by working with our partners to enable people to find the right housing solutions, and responding promptly to immediate homelessness



Creating successful and thriving communities

> 2. Our cross cutting themes

These themes underpin all of the objectives of the strategy.

Partnership
working

Promoting
good design
and high
standards

Focusing
on health
and
wellbeing

Responding
to climate
emergency

> 5. What have we done so far?

Increasing supply



2494
homes
built

built in the period
2014/15 to 2018/19



Of these
545
were
affordable
homes



404
were
for
rent



Worked with stakeholders and partners
to develop the vacant Blackfriars site;
including the delivery of
300 units of student
accommodation
with a further 200 planned homes

Worked with registered
housing providers to
secure more than

£10m
in Homes
England
grants



to deliver affordable
housing in the city

Facilitating the delivery of
key housing sites
in the city centre

including Black Dog Way
and Greyfriars, for private,
affordable and social housing

Developed the Gloucester City Plan which sets out the city's
policies and proposals for development and use of land up to 2031

Adopting the Gloucester,
Cheltenham and Tewkesbury
Joint Core Strategy
(JCS)

2011 to 2031, which sets out the
amount of new homes, jobs and
supporting infrastructure that is
needed to 2031 in these areas

Making best use of existing stock

- Tackled poor standards within Houses in multiple occupation (HMOs)
- Spending over £700,000 in the last 4 years on Disabled Facilities Grants to enable people to remain within their own homes
- Working closely with Gloucester City Homes on developing supplementary planning guidance to enable the regeneration of Matson and Podsmead estates



Homelessness and rough sleeping

- With partners, securing millions in government funding to tackle homelessness in Gloucestershire, including two further outreach workers, specialist mental health support, specialist drug and alcohol support and landlord incentive schemes
- "Somewhere Safe to Stay Hub" in Gloucester opened in March 2019 to provide 24/7 assessment and support for rough sleepers
- ACTION Glos has supported 126 people in Gloucestershire since 2017 who have been rough sleeping or are long-term homeless with complex needs
- The Landlord Incentive Scheme, set up in November 2018, has had 86 enquiries, 71 arranged visits and 30 properties signed up. This allowed 18 households to be discharged from emergency accommodation with 12-month tenancies
- Potter's Place, run by the YMCA, is now providing temporary accommodation for homeless people in the city centre
- Updating the housing service in line with the Homelessness Reduction Act

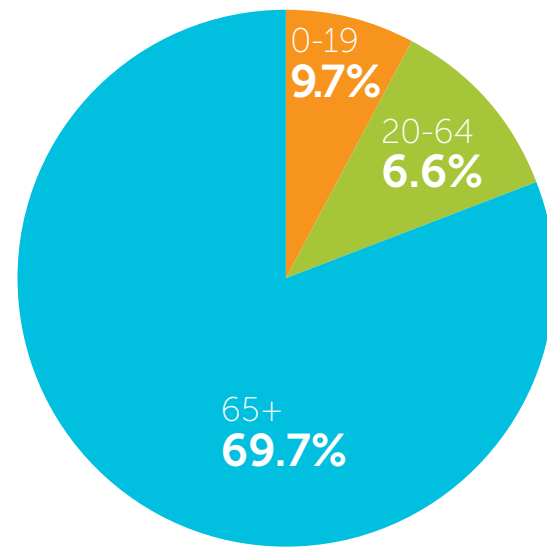
What are the challenges?

A growing population who are getting older

Projected % increase in population by age 2016 - 2041

0 - 19 20 - 64 65+

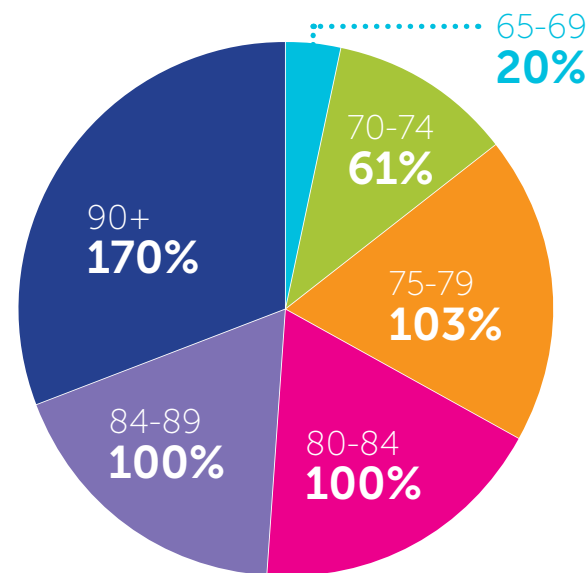
Assuming current population trends continue, the population in Gloucester will rise to 138,300 by 2025 and to 150,900 by 2041. This is a projected increase of 17.5%¹.



Projected % increase over 65's 2016-2041

65 - 69 70 - 74 75 - 79
80 - 84 84 - 89 90+

Those in the age group 65 or over are projected to increase from 20,800 in 2016 to 35,400 in 2041, equating to a growth of 69.7%. This increase is greater than all other districts in Gloucestershire and above the national trend for England. It means that by 2041 the proportion of people in Gloucester who are aged 65 or over will have risen from 16.2% to 23.4%².



An increase in those with health and disability issues

Given the projected increase in the population aged 65 and over, it is unsurprising that the number of people with health issues and requiring support is also expected to increase.

¹2016 based Subnational Projections, ONS

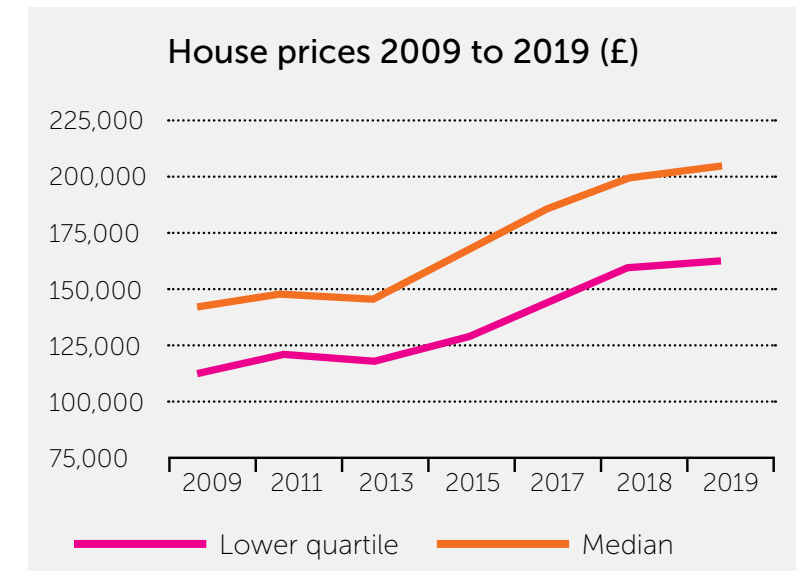
²2016 based Subnational Projections, ONS

House prices

We want to encourage younger people to live and work within the city to support economic activity and maintain the city's diversity. However, affordability of housing is a big issue for many residents.

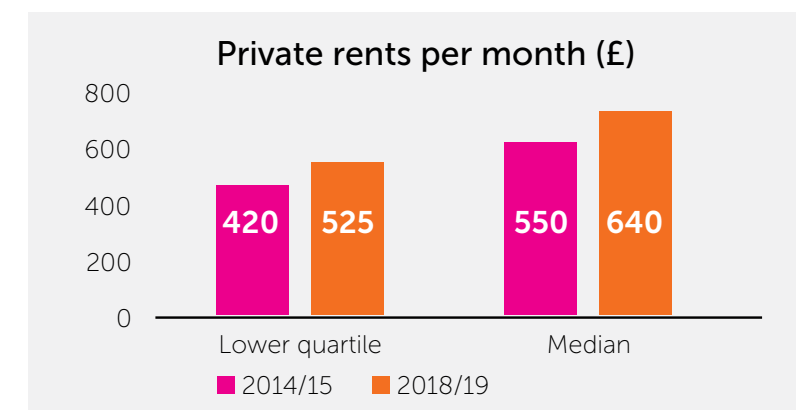
In Gloucester, median house prices increased from £139,995 in 2009 to £197,000 in 2019 and lower quartile house prices increased from £110,000 in 2009 to £157,000 in 2019, an increase of 43% and 42% respectively. Median annual earnings in Gloucester increased by 8.6% over a similar period.⁴

In 2018, a resident in Gloucester with median wages required 7 times their earnings to purchase a median priced property, with a similar ratio for lower quartile earnings to lower quartile house prices.⁵



Rents

Over the last five years median monthly rents in Gloucester have increased from £550 in 2014/15 to £640 in 2018/19, this equates to growth of 16.4%.⁶ This is higher than the county average (6.9%) and the national average (15.8%).



Development of new homes

- Gloucester is a growing city which is constrained by physical boundaries. This means that there is limited available land to develop new homes in the city.
- There is a lack of single-person and large family accommodation.
- There are insufficient attractive housing choices for older people that meet their aspirations and encourage them to move from their family homes, meaning that there are fewer housing options for families.
- Achieving the right balance between site viability, a high standard of design for new developments and affordability.

³ HPSSA Dataset 15. Lower quartile price paid for administrative geographies / HPSSA dataset 9, Median house prices for administrative geographies

⁴ Annual Survey of Hours and Earnings, ONS

⁵ Table 5c and 6c ratio of median and lower quartile house prices to median and lower quartile earnings by LA

⁶ Valuation Office Agency, Private Rental Market Statistics monthly rents recorded between 1 April 2014 and 31 March 2019

²2016 based Subnational Projections, ONS

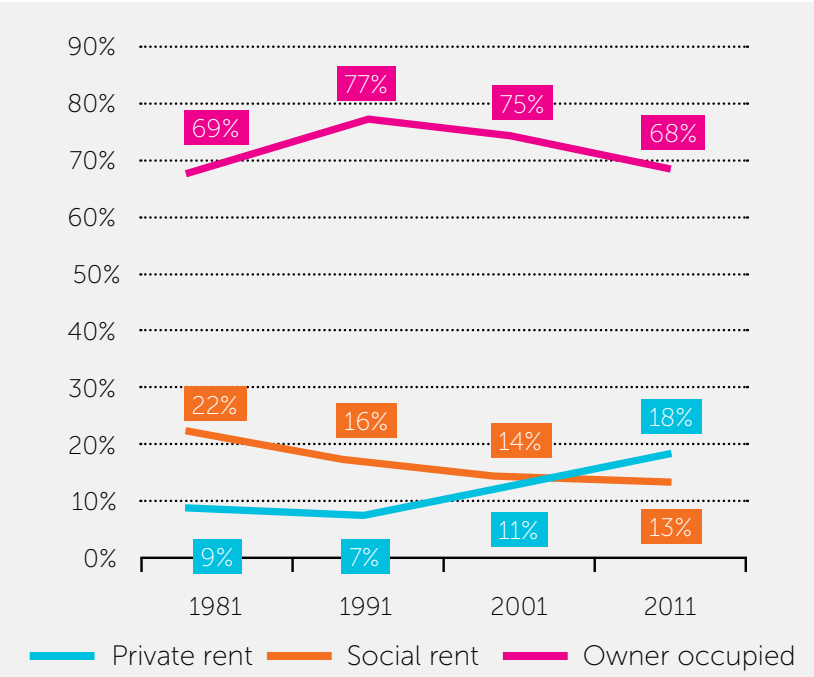
Outcome	Action
The housing supply objectives are meeting the delivery targets of the Gloucester City Plan and Joint Core Strategy (including numbers, size and tenure mix).	Fully implement the planning policies underpinning the Gloucester Plan and the Joint Core Strategy.
	Ensure that good design and layout of housing and associated infrastructure will support and promote safety, security, health and wellbeing.
	Contribute to the Joint Core Strategy Review to ensure the strategic sites contribute to the supply of homes to meet the needs of the city and people of Gloucester.
	Enable the completion of the development of St Oswald's Village through successful land assembly and procurement.
Land/existing buildings that are more difficult to develop and require strategic leadership to deliver are being brought in to use.	Explore the opportunities for joint ventures between the council and private and public sector to bring forward sites and meet housing need.
	Investigate and explore the options for the council to directly build new homes and the mechanisms to do this.
Public and private sector investment into housing and associated infrastructure projects is maximised.	Explore investment opportunities to leverage resources, both through land and funding streams to enable the delivery of more housing.
More larger family homes are being developed.	Work with partners to establish opportunities through new developments to provide larger family homes.
Housing is being designed to meet the changing needs of the population of Gloucester.	Put in place policies, that accord with the Gloucester Local Plan and aim to build at least 50% of new homes to accessible standards to enable them to meet current and future needs.
Specialist housing is provided to meet the needs of those who require it, such as older people and those with disabilities.	Work with commissioners and delivery partners to respond positively to identified specialist housing need to enable appropriate provision.
	Contribute to and assist in the implementation of Gloucestershire County Council's Housing with Care Strategy.
	Work in partnership with Barnwood Trust to support the completion of the Manor Gardens Scheme for people with disabilities and use as an example for further developments.
'Affordable homes' are affordable to more people.	Implement the Gloucester Local Plan to ensure that affordable housing requirements are policy compliant.

What are the challenges?

Increased reliance on the private rented sector

There have been significant changes in the housing market since 2000⁷. By 2011 the private rental market was larger than the social housing sector, with owner occupation in decline. National data shows this trend continuing.

The short term nature of many private rented tenancies can bring instability both to individuals and to the communities in which they live.



Condition of existing housing stock

There is a lack of robust data on the condition of the private housing stock, with the last full survey being undertaken in 2011. This survey showed at the time that around a quarter of homes in the private sector (of all tenures), failed to meet the decent homes standard. This was mainly due to disrepair and thermal comfort. A new stock condition survey is currently underway and the outcome of this will be used to inform this strategy.

However, it is reasonable to assume that, with an ageing housing stock, meeting modern standards, particularly around energy efficiency, and adapting homes for the changing needs of the population will continue to be of concern.

Empty homes

The number of empty homes in the city has increased by 17.6% since 2016. These empty homes represent a significant wasted resource which could contribute towards resolving the challenge of meeting housing needs as described under Priority 1.

- 2015 - 1,175
- 2016 - 1,160
- 2017 - 1,247
- 2018 - 1,364⁸

⁷Tenure trends 1981-2011 – UK Census of Population
⁸Council Tax Data- Gloucester City Council

Outcome	Action
Standards in the private sector are raised.	Continue to develop a more robust regime for HMOs.
	Put in place a registration scheme for private landlords to support those offering good quality accommodation.
	Deploy enforcement powers pro-actively to address issues with landlords who are providing poor quality accommodation.
	Conclude the comprehensive review of the Private Sector Housing Service.
	Explore options for the council, through innovation, to assist owners in addressing disrepair and poor standards within their homes.
Good quality stock condition information is enabling pro-active and targeted intervention in the private housing sector.	Complete a Stock Condition Survey and put in place a system to continue to collect and manage data, so that it remains dynamic.
	Analyse outcomes from the Stock Condition Survey and put in place and deliver an implementation plan.
Improved housing conditions are leading to positive health outcomes and contribute to safety and security.	Put in place a system for targeting poor quality properties that pose a high health and safety risk.
	Proactively manage affordable warmth and energy efficiency initiatives.
	Adopt an effective and targeted approach to managing Disabled Facilities Grants.
Options to optimise the use of underused space and address under occupation are in place.	Continue the programme of bringing upper stories of heritage buildings into residential use in the city centre, in accordance with the council's Heritage Strategy.
	Explore opportunities to enable schemes that encourage owner occupiers to rent rooms to individuals, such as key workers.
	Adopt a targeted approach to prioritising problem and long standing empty homes.
	Develop a model to enable the identification and response to opportunities that arise to repurpose stock, where its current use is redundant, to meet housing need.
Housing stock meets the housing needs of residents.	Support private landlords and registered providers to bring homes in their ownership, including empty homes, into use for those who are homeless and/ or who have more complex housing needs..
	Ensure housing stock supports us to fulfil our commitments under the Armed Forces Covenant.
Key regeneration schemes are completed.	Support and enable high quality regeneration of the Matson and Podsmead estates.
	Work with land owners and occupiers to explore opportunities for regeneration on Bristol Road to create a mixed use and sustainable neighbourhood.
	Put in place and enable a programme of smaller infill sites for housing (e.g. garage sites) with key partners.

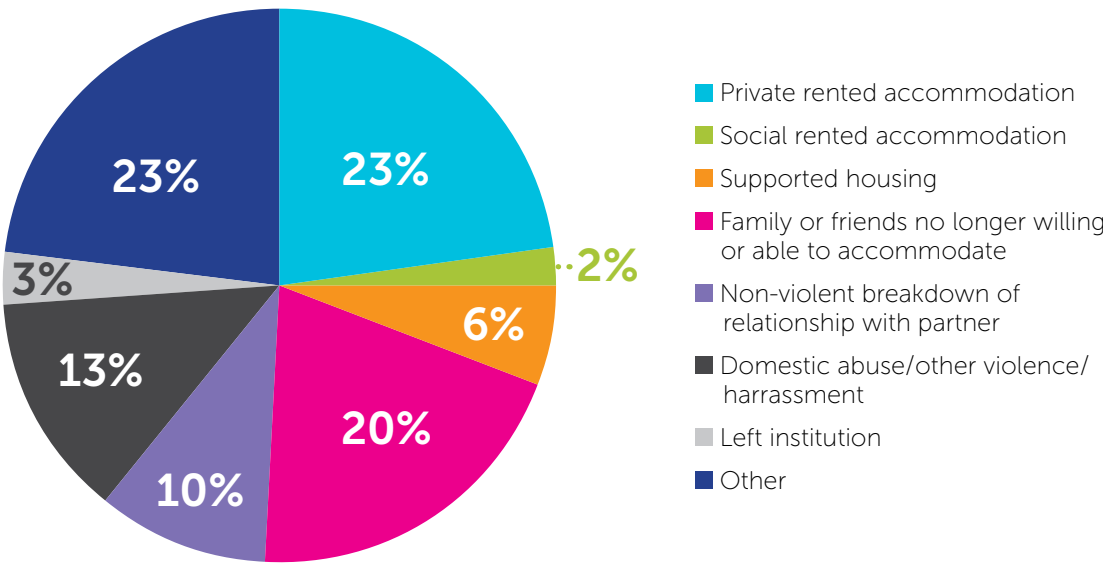
What are the challenges?

Increasing homelessness

The most visible form of homelessness is rough sleeping but homelessness can take many forms. There has been an increase in the number of approaches for assistance from those facing homelessness.

- There were 1,307 households assessed and owed a prevention or relief duty by the council in 2018/19;⁹
- There were 392 households assessed as statutory homeless in 2018/19;¹⁰
- There was an increase in statutory homelessness acceptances between 2012/13 and 2017/18 of 15%¹¹.

Reason for homelessness



In 2018/19, the most significant cause of homelessness was loss of rented accommodation (31%), followed by parents/other relative/friend no longer or willing to accommodate. Households having dependent children is the main reason for priority need, accounting for 59% of those who were accepted as statutory homeless, followed by those with mental ill health or a disability.

Households aged between 25-44 are the most common group accepted as statutorily homeless

⁹Table A1 - MHCLG H-CLIC Homelessness returns (quarterly)

¹⁰Table MD1 MHCLG H-CLIC Homelessness returns (quarterly)

¹¹Note comparison is only possible to 2017/18 due to changes in the way data is collected

6. Our priority

Priority 3 - Reducing homelessness and rough sleeping

Increased use of temporary accommodation

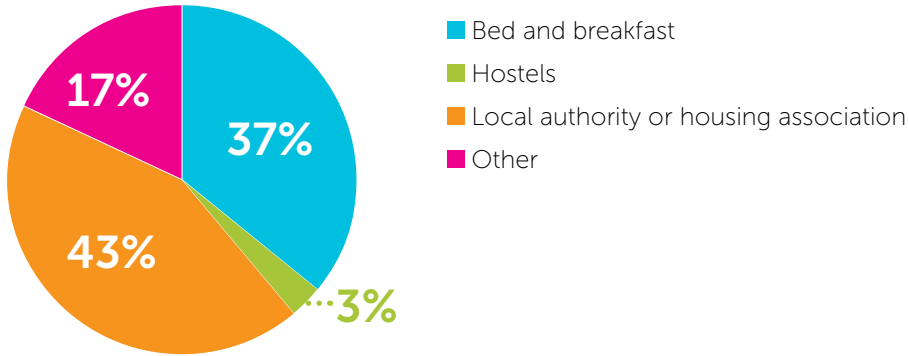
There are increased numbers and length of stays of households in temporary accommodation. A snapshot from 31 March 2019 showed that there were 150 households in temporary accommodation,¹² representing an increase of 25% since 2013.

Of these, 37% were housed in bed and breakfast accommodation. This is significantly higher than the national average where only 8% are placed in this type of accommodation. This reflects the lack of good quality alternative temporary accommodation locally.

Several factors are also contributing to the increase in homelessness:

- The lack of move on options from temporary accommodation to permanent housing solutions;
- Insufficient preventative outreach work has been taking place;
- Continuity and lack of certainty of funding for homelessness services.

Type of temporary accommodation



Rough sleeping

Our approach to rough sleeping has the following objectives:

1. **Prevention:** understanding the issues that lead to rough sleeping and providing timely support for those at risk.
2. **Intervention:** helping those already sleeping rough with swift support tailored to their individual circumstances.
3. **Recovery:** supporting people in finding new homes and rebuilding their lives.

This reflects the government’s Rough Sleeping Strategy published in 2018 which set out sets out the government’s strategy for halving rough sleeping by 2022 and ending it by 2027. Our ambition is to eradicate rough sleeping within Gloucester by 2025.

Currently we participate with the county council and the other 5 district councils in Gloucestershire, along with a range of providers, in a comprehensive homelessness pathway. This, along with our Rough Sleeping Action plan, can be found on our website.

<https://www.gloucester.gov.uk/housing/housing-policies-and-strategies/rough-sleeper-action-plan/>

¹²Table TA1 - MHCLG H-CLIC Homelessness returns (quarterly)

6. Outcomes and delivery

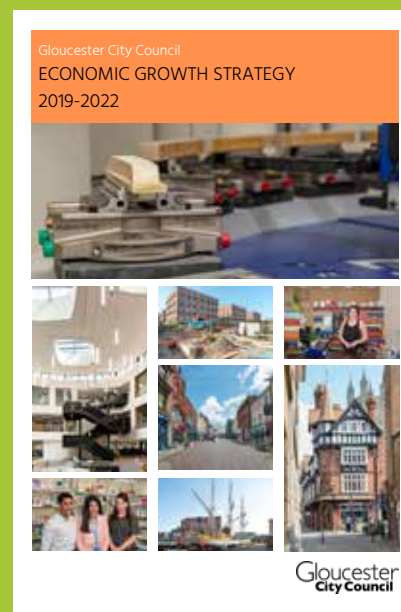
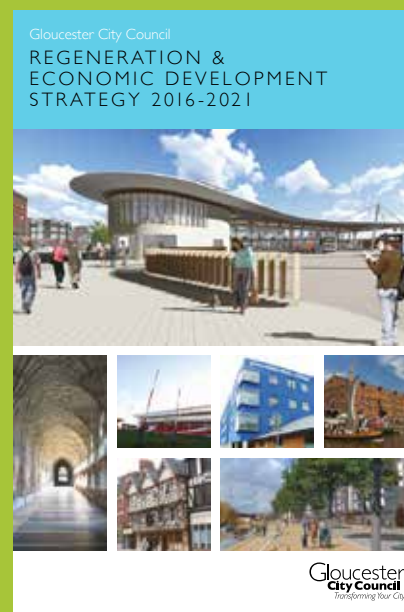
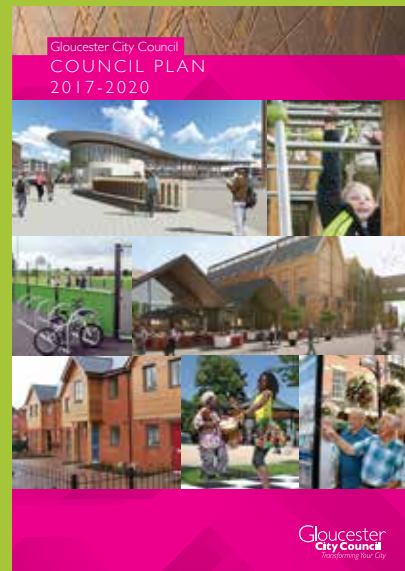
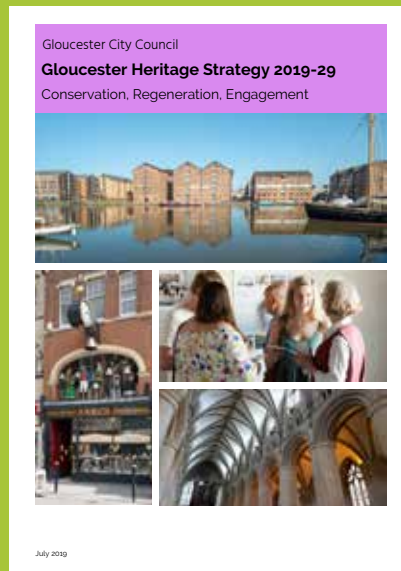
Priority 3 - Reducing homelessness and rough sleeping

Outcome	Action
The occurrence of homelessness is reduced through effective early intervention.	Liaise with landlords and providers at an early stage where homelessness has been identified as likely to occur and try to implement solutions.
	Explore with partners the opportunity to set up a fund to tackle the threat of potential homelessness, through for example a deposit scheme/rent in advance, whilst demonstrating cost effectiveness.
Response to homelessness is pro-active and person centred.	Ensure pathways for homeless people are understood by all partners and agencies.
	Review systems and processes to ensure that they are robust enough to enable consistency of approach, timely advice and earlier referrals and intervention whilst being customer focused and effectively co-operating with partners where appropriate.
	Offer a trauma and ACEs informed ¹ service to support holistic solutions and the building of resilience.
	Work with Gloucestershire County Council to develop an understanding of the accommodation needs of survivors of domestic abuse and implement appropriate solutions.
The use of temporary accommodation is minimised, with only good quality appropriate accommodation available. Bed and breakfast is no longer used.	Identify and deliver new, better quality temporary accommodation options. At the same time working with private and social landlords to put in place appropriate move on accommodation thus minimising stays and reducing the need for temporary accommodation.
	Put a clear programme in place to end the use of bed and breakfast as a form of emergency accommodation.
	Work with partners to ensure that those living in temporary accommodation, such as shelters and hostels, have plans put in place for re-housing.
	Establish options to enable individuals who are homeless or threatened with homelessness to move to directly to permanent accommodation.
	Work with partners to review the Homeseekers Policy with an aim to reduce barriers to housing for people who are homeless or threatened with homelessness, particularly those being discharged from hospital or in supported housing.
Eradicate rough sleeping.	Ensure that there is year-round severe weather provision for rough sleepers, including those with no recourse to public funds.
	Continue to contribute to the funding of the Assertive Outreach Team until at least 2022.
	Track experience of rough sleepers, their reasons for homelessness, and identify and implement actions needed to break the cycle of homelessness.
	Continue to support the 'ACTion Glos' until at least 2022 – which supports entrenched rough sleepers in living independently and assists them into training, education or employment.
	Establish means to ensure funding continuity for rough sleeping services post 2022, learning lessons from ACTion Glos and other services.
	Work with partners to provide place-based provisions, together with personalised support, that satisfies "Housing First" principles.

¹ <https://www.actionaces.org/what-are-aces/>

> 7. Links to other strategies

This Housing, Homelessness and Rough Sleeping Strategy does not operate in isolation and links to our other strategies and our City Plan.



> 8. Monitoring and performance

Monitoring

This strategy is supported by the Housing Service Plan. This contains the detailed actions and tasks to enable the outcomes of the strategy to be delivered and will provide the golden thread between strategic objectives and practical measurable outcomes.

Performance measures

It is underpinned by key performance indicators. Progress made against the outcomes within this strategy are reviewed annually by the Overview and Scrutiny Committee.

The current key performance indicators are:

- The number of homeless applications where a decision was made
- The delivery of affordable housing units
- The number of homeless households resident in temporary homes
- The number of successful homeless preventions





Gloucester City Council

Housing, Homelessness and Rough Sleeping Strategy 2020-25

Rough Sleeping Action Plan

February 2021

Introduction

A key priority within the council's Housing, Homelessness and Rough Sleeping Strategy 2020-25 is to reduce homelessness and rough sleeping, and our approach to rough sleeping has the following objectives:

1. **Prevention:** understanding the issues that lead to rough sleeping and providing timely support for those at risk.
2. **Intervention:** helping those already sleeping rough with swift support tailored to their individual circumstances.
3. **Recovery:** supporting people in finding a new home and rebuilding their lives.

This mirrors the Government's Rough Sleeping Strategy published in 2018 which aims to halve rough sleeping by 2022 and end rough sleeping by 2027. Our ambition is to eradicate rough sleeping within Gloucester by 2025.

Currently we participate with the county council and the other 5 district councils in Gloucestershire, along with a range of providers, in a comprehensive homelessness pathway.

This action plan details how we intend to deliver on our aims to reduce rough sleeping and to ensure that by 2025 no-one has the need to sleep rough.

Rough sleeper numbers

In the autumn of every year local authorities undertake an annual 'count' of rough sleepers. This provides a snapshot of the position in each local authority area on a given night and shows that in Gloucester the number of people sleeping rough is reducing year on year (Table 1).

Table 1: Annual rough sleeper numbers across Gloucestershire since 2014

Local Authority	2014	2015	2016	2017	2018	2019	2020
Cheltenham	0	1	11	9	2	9	6
Cotswold	4	4	6	1	5	7	5
Forest of Dean	0	2	0	1	1	3	0
Gloucester	17	13	23	15	6	17	11
Stroud	1	1	2	2	4	2	5
Tewkesbury	4	0	0	2	1	2	1

In 2020, Gloucester had the highest incidence of rough sleeping within Gloucestershire, and this is likely to be attributed to the transport links and the location of support services for homeless households.

Rough Sleeping Action Plan 2020-2025

Gloucester City Council works in partnership with participate with the County Council and the other 5 councils - Cheltenham Borough Council, Cotswold District Council, Forest of Dean District Council, Stroud District Council and Tewkesbury Council and a range of providers in a comprehensive homelessness and rough sleeping pathway. This pathway has been modified and expanded upon as Gloucester and other authorities have taken up new funding opportunities to enhance the original pathway of services we have available. We believe our pathway provides a broad range of accommodation and support services to alleviate rough sleeping and our action plan indicates further options to continue to check that this remains as effective as it can be.

The action plan set out below details how we aim to eradicate rough sleeping in Gloucester by 2025.

Table 2: Rough Sleeping Action Plan 2020-2025

Action	Targets and Milestones	Target Date	Lead/Partnerships	Progress
We will work collaboratively with partners to ensure recently awarded funding opportunities are implemented effectively across the city, by reviewing outcomes.	Monthly partnership meetings Quarterly reviews	2025	Housing Services Districts and County Council Clinical Commissioning Group Office of the Police and Crime Commissioner	On-going
The Rapid Rehousing Pathway: Somewhere Safe to Stay and navigator funding (Access to immediate, short-term accommodation for rough sleepers coupled with support and specialist Mental Health, Drug and Alcohol Navigators)	Somewhere Safe to Stay Hub and Navigator projects delivered	Autumn 2019	CHIG and CHIG + county-wide partnerships P3	Completed

The Rough Sleeping Initiative: Increasing the Assertive Outreach services to support rough sleepers into accommodation and increasing personalisation budget	Assertive Outreach services to support rough sleepers implemented	Summer 2019	P3 County Homelessness Co-ordinator	Completed
Social Impact Bond: ActionGlos – supporting entrenched rough sleepers to live independently and into training, education or employment	Regular reviews of outcomes	Ongoing to summer 2021	P3 Pivotal County Homelessness Coordinator Housing Services	On-going
We will work collaboratively with partners to ensure we continue to fund the Assertive Outreach Team	Quarterly reviews of outcome	2019 - 2022	County Homelessness Co-ordinator Housing Services Districts and County Council Clinical Commissioning Group Police and Crime Commissioners Office CHIG and CHIG + county-wide partnerships	On-going
We will seek to ensure future funding opportunities are actively sourced.	As opportunities arise these will be picked up via monthly partnership meetings	On-going	Housing Services Districts and County Council Clinical Commissioning Group	NSAP funding application successful Cold Weather Fund application 2020 successful

			Office of the Police and Crime Commissioner	Protect Plus application 2021 successful
We will review outcomes from last winter's SWEP (severe weather emergency protocol) and agree any necessary adjustments ahead of 2021/22 winter	Approach to winter 2019/20 SWEP agreed, due to Covid 19 we need to review prior to 21/22	Summer 2021	Housing Services Districts and County Council Registered Providers & Faith Group Communities	Continual review of SWEP required to ensure it meets the needs of those it is designed to support.
We will support the Assertive Outreach Team in coordinating an annual count or estimate of the number of people rough sleeping in Gloucester	Agree with partners on this year's street count	Annual rough sleeper estimates	Housing Services District authorities P3	On-going
We will be in discussion with the faith community and Homeless Link on to improve the participation arrangements in relation to rough sleeping, acknowledging the role the faith community play and other stakeholders	Discussion with partners to commence Sept 19	Autumn 2019	County Homelessness Co-ordinator Faith forum Wider stakeholders	Completed
Explore 'Move on' funding with Registered Provider partners to expand the availability of move-on accommodation from supported housing environments	Commencement August 19	Winter 2019	Registered Provider partners.	Completed
Keep under review 'No Recourse to Public' Funding arrangements in light of any changes associated with Brexit	Monitoring Government announcements and legislation	Autumn 2019	Housing Services	Completed

Embed the arrangements for the new 'Vulnerable Women' commissioned project and learn from the outcomes and findings	Support to vulnerable women in conjunction with the Nelson Trust	August 2019	Housing Services County Council Nelson Trust	Completed
Review arrangements for those clients with Mental Health (MH) or Learning Disabilities (LD) who are at risk of rough sleeping and improve partnership working if required.	Explore linkages with LD/PD Commissioners.	On-going	Housing Services County Council	On-going
We will review intelligence concerning rough sleepers through Street Aware initiative and seek to adapt practices to ensure we divert rough sleepers from the streets at the earliest opportunity	Review outcomes	Ongoing	County Homelessness Co-ordinator Project Solace	On-going

FORWARD PLAN

FROM OCTOBER 2023 TO SEPTEMBER 2024

This Forward Plan contains details of all the matters which the Leader believes will be the subject of a Key Decision by the Cabinet or an individual Cabinet Member in the period covered by the Plan (the subsequent 12 months). A Key Decision is one that is:

- a decision in relation to a Cabinet function which results in the Local Authority incurring expenditure or making of a saving which is significant having regard to the budget for the service or function to which the decision relates; or
- a decision that is likely to have a significant impact on two or more wards within the Local Authority; or
- a decision in relation to expenditure in excess of £100,000 or significant savings; or
- a decision in relation to any contract valued in excess of £500,000

A decision maker may only make a key decision in accordance with the requirements of the Cabinet Procedure Rules set out in Part 4 of the Constitution.

Cabinet Members

Portfolio	Name	Email Address
Leader and Environment (LE)	Councillor Richard Cook	richard.cook@gloucester.gov.uk
Deputy Leader and Performance & Resources (P&R)	Councillor Hannah Norman	hannah.norman@gloucester.gov.uk
Planning & Housing Strategy (P&HS)	Councillor Stephanie Chambers	stephanie.chambers@gloucester.gov.uk
Culture & Leisure (C&L)	Councillor Andrew Lewis	andrew.lewis@gloucester.gov.uk
Communities & Neighbourhoods (C&N)	Councillor Raymond Padilla	raymond.padilla@gloucester.gov.uk

The Forward Plan also includes Budget and Policy Framework items; these proposals are subject to a period of consultation and the Overview and Scrutiny Committee has the opportunity to respond in relation to the consultation process.

A Budgetary and Policy Framework item is an item to be approved by the full City Council and, following consultation, will form the budgetary and policy framework within which the Cabinet will make decisions.

For each decision included on the Plan the following information is provided:

- (a) the matter in respect of which a decision is to be made;
- (b) where the decision maker is an individual, his/her name and title if any and, where the decision maker is a body, its name and details of membership;
- (c) the date on which, or the period within which, the decision is to be made;
- (d) if applicable, notice of any intention to make a decision in private and the reasons for doing so;
- (e) a list of the documents submitted to the decision maker for consideration in relation to the matter in respect of which the decision is to be made;
- (f) the procedure for requesting details of those documents (if any) as they become available.

(the documents referred to in (e) and (f) above and listed in the Forward Plan are available on request from Democratic Services

democratic.services@gloucester.gov.uk, Tel 01452 396126, PO Box 3252, Gloucester GL1 9FW. Contact the relevant Lead Officer for more information).

The Forward Plan is updated and published on Council's website at least once a month.

Page 3 of 3

KEY	= Key Decision	CM KEY	= Individual Cabinet Member Key Decisions
NON	= Non-Key Decision	CM NON	= Individual Cabinet Member Non-Key Decision
BPF	= Budget and Policy Framework		

CONTACT:

For further detailed information regarding specific issues to be considered by the Cabinet/Individual Cabinet Member please contact the named contact officer for the item concerned. To make your views known on any of the items please also contact the Officer shown or the portfolio holder.

Copies of agendas and reports for meetings are available on the web site in advance of meetings.

For further details on the time of meetings and general information about the Plan please contact:

Democratic and Electoral Services on 01452 396126 or send an email to democratic.services@gloucester.gov.uk.

SUBJECT (and summary of decision to be taken)		PLANNED DATES	DECISION MAKER & PORTFOLIO	NOTICE OF PRIVATE BUSINESS (if applicable)	RELATED DOCUMENTS (available on request, subject to restrictions on disclosure)	LEAD OFFICER (to whom Representations should be made)
OCTOBER 2023						
Page 37	NON	City Centre Conservation Area (CCCA) Appraisal	11/10/23	Cabinet Cabinet Member for Planning and Housing Strategy		Ullin Jodah McStea, Principal Conservation Officer Tel: 01452 396794 ullin.mcstea@gloucester.gov.uk
		<u>Summary of decision:</u> To seek approval to undertake consultation for the CCCA Appraisal and Management Plan. <i>Wards affected: All Wards</i>				
	KEY	Non-Resident Burial Fees	11/10/23 16/11/23	Cabinet Council Cabinet Member for Performance and Resources		Greg Maw, Head of Finance and Resources Tel: 01452 396422 greg.maw@gloucester.gov.uk
		<u>Summary of decision:</u> To put non-residents' burial fees in place to help prolong the cemetery space available for Gloucester residents. <i>Wards affected: All Wards</i>				

KEY	<p>Disposal of Herbert, Kimberley and Phillpotts Warehouses</p> <p><u>Summary of decision:</u> To update Cabinet on the progress for the disposal of this property and to authorise negotiations with a new purchaser.</p> <p><i>Wards affected: Westgate</i></p>	<p>2/10/23</p> <p>11/10/23</p>	<p>Overview and Scrutiny Committee</p> <p>Cabinet Cabinet Member for Performance and Resources</p>			<p>Philip Ardley, Regeneration Consultant Tel: 01452 396106 philip.ardley@gloucester.gov.uk</p>
NON	<p>Financial Monitoring Quarter 1 Report</p> <p><u>Summary of decision:</u> To receive an update on financial monitoring information for the first quarter 2023/24.</p> <p><i>Wards affected: All Wards</i></p>	<p>11/10/23</p>	<p>Cabinet Cabinet Member for Performance and Resources</p>			<p>Hadrian Walters, Accountancy Manager Tel: 01452 396231 hadrian.walters@gloucester.gov.uk</p>

NON	Armed Forces Community Covenant Update <u>Summary of decision:</u> To update Cabinet on the work done by Gloucester City Council to support current and ex-service personnel as part of the Gloucestershire Armed Forces Community Covenant. <i>Wards affected: All Wards</i>	11/10/23	Cabinet Cabinet Member for Communities and Neighbourhoods			Isobel Johnson, Community Wellbeing Officer Tel: 01452 396298 isobel.johnson@gloucester.gov.uk
NOVEMBER 2023						
KEY	Temporary Accommodation Acquisition Programme <u>Summary of decision:</u> To set out a programme of capital investment to increase the temporary accommodation portfolio to reduce the costs associated with using hotels and other buildings. <i>Wards affected: All Wards</i>	8/11/23 16/11/23	Cabinet Council Cabinet Member for Performance and Resources, Cabinet Member for Planning and Housing Strategy			Neil Coles, Housing Innovation Manager Tel: 01452 396534 neil.coles@gloucester.gov.uk

NON	<p>Open Space Strategy Clarification</p> <p><u>Summary of decision:</u> To adopt the revised Open Spaces Strategy.</p> <p><i>Wards affected: All Wards</i></p>	8/11/23	Cabinet Cabinet Member for Environment			<p>Mark Graham, Open Spaces Officer Tel: 01452 396785 mark.graham@gloucester.gov.uk</p>
NON	<p>Cheltenham, Gloucester and Tewkesbury Strategic and Local Plan - Public Consultation (Regulation 18)</p> <p><u>Summary of decision:</u> To approve a consultation document for the Cheltenham, Gloucester and Tewkesbury Strategic and Local Plan under Regulation 18 of the Town and Country Planning (Local Planning) (England) Regulations 2012.</p> <p><i>Wards affected: All Wards</i></p>	8/11/23 16/11/23	Cabinet Council Cabinet Member for Planning and Housing Strategy			<p>Adam Gooch, Planning Policy Team Leader Tel: 01452 396836 adam.gooch@gloucester.gov.uk</p>

NON	<p>Future of Barbican House</p> <p><u>Summary of decision:</u> To consider options regarding the future of Barbican House, 31 Commercial Road Gloucester.</p> <p><i>Wards affected: All Wards</i></p>	8/11/23	Cabinet Cabinet Member for Performance and Resources			Melloney Smith, Asset Officer Tel: 01452 396849 melloney.smith@gloucester.gov.uk
NON Page 41	<p>Review of the S123 Notice for the Disposal of Open Space at Blackbridge</p> <p><u>Summary of decision:</u> To consider any representations received in response to the publication of the Public Notice giving notification of the Council's intention to dispose of Public Open Space at Blackbridge to Blackbridge Charitable Community Benefit Society by way of a 125 year lease.</p> <p><i>Wards affected: Podsmead</i></p>	8/11/23	Cabinet Cabinet Member for Performance and Resources			Melloney Smith, Asset Officer Tel: 01452 396849 melloney.smith@gloucester.gov.uk

KEY	<p>Kings Quarter The Forum Construction Review and Financial Update Report</p> <p><u>Summary of decision:</u> To update members on progress being made on the Forum Development in Kings Quarter.</p> <p><i>Wards affected: Westgate</i></p>	<p>30/10/23</p> <p>8/11/23</p> <p>16/11/23</p>	<p>Overview and Scrutiny Committee</p> <p>Cabinet</p> <p>Council Leader of the Council</p>			<p>Philip Ardley, Regeneration Consultant Tel: 01452 396106 philip.ardley@gloucester.gov.uk</p>
<p>NON</p> <p>Page 42</p>	<p>Annual Report on the Grant Funding Provided to the Voluntary and Community Sector</p> <p><u>Summary of decision:</u> To update Members on the impact of grant funding on the Voluntary and Community Sector (VCS) and value for money that has been achieved.</p> <p><i>Wards affected: All Wards</i></p>	<p>8/11/23</p>	<p>Cabinet Cabinet Member for Communities and Neighbourhoods</p>			<p>Leanne Purnell, Community Wellbeing Officer Tel: 01452 396069 leanne.purnell@gloucester.gov.uk</p>

NON	Regulation of Investigatory Powers Act 2000 (RIPA) - Review of Procedural Guide <u>Summary of decision:</u> To request that Members review and update the Council's procedural guidance on RIPA. <i>Wards affected: All Wards</i>	8/11/23	Cabinet Cabinet Member for Performance and Resources			Greg Maw, Head of Finance and Resources Tel: 01452 396422 greg.maw@gloucester.gov.uk
DECEMBER 2023						
NON	European Regional Development Fund (ERDF) Gloucester Urban Greening Project <u>Summary of decision:</u> To update Cabinet on the completion of the ERDF Urban Greening Project. <i>Wards affected: All Wards</i>	6/12/23	Cabinet Cabinet Member for Environment			Nick Chadwick, Engineering & Environmental Consultant Tel: 01452 396657 nick.chadwick@gloucester.gov.uk

Page 44	NON	Green Travel Plan Progress Report 2022-23 <u>Summary of decision:</u> Annual update on initiatives in the Green Travel Plan . <i>Wards affected: All Wards</i>	27/11/23 6/12/23	Overview and Scrutiny Committee Cabinet Cabinet Member for Environment			Jon Burke, Climate Change Manager Tel: 01452 396170 Jon.Burke@gloucester.gov.uk
	NON	Adoption of Validation Checklist <u>Summary of decision:</u> To adopt an updated Validation Checklist for planning applications following the adoption of the Gloucester City Plan. <i>Wards affected: All Wards</i>	6/12/23	Cabinet Cabinet Member for Planning and Housing Strategy			Jon Bishop, Planning Development Manager Tel: 01452 396562 jon.bishop@gloucester.gov.uk
	NON	Draft Budget Proposals (including Money Plan and Capital Programme) <u>Summary of decision:</u> To update Cabinet on the draft budget proposals. <i>Wards affected: All Wards</i>	6/12/23 22/01/24	Cabinet Overview and Scrutiny Committee Cabinet Member for Performance and Resources, Leader of the Council			Greg Maw, Head of Finance and Resources Tel: 01452 396422 greg.maw@gloucester.gov.uk

NON	<p>Treasury Management Six Monthly Update 2023/24</p> <p><u>Summary of decision:</u> To update Cabinet on treasury management activities.</p> <p><i>Wards affected: All Wards</i></p>	6/12/23	Cabinet Cabinet Member for Performance and Resources			<p>Greg Maw, Head of Finance and Resources Tel: 01452 396422 greg.maw@gloucester.gov.uk</p>
BPF	<p>Local Council Tax Support Scheme</p> <p><u>Summary of decision:</u> To advise Members of the requirement to review the Local Council Tax Support Scheme (LCTS).</p> <p><i>Wards affected: All Wards</i></p>	<p>6/12/23</p> <p>25/01/24</p>	<p>Cabinet</p> <p>Council Cabinet Member for Performance and Resources</p>			<p>Greg Maw, Head of Finance and Resources Tel: 01452 396422 greg.maw@gloucester.gov.uk</p>
NON	<p>Financial Monitoring Quarter 2 Report</p> <p><u>Summary of decision:</u> To receive an update on financial monitoring information for the second quarter 2023/24.</p> <p><i>Wards affected: All Wards</i></p>	6/12/23	Cabinet Cabinet Member for Performance and Resources			<p>Hadrian Walters, Accountancy Manager Tel: 01452 396231 hadrian.walters@gloucester.gov.uk</p>

NON	<p>Tourism and Destination Marketing Report 2023</p> <p><u>Summary of decision:</u> To update Members on the progress that has been made in achieving the Growing Gloucester's Visitor Economy Action Plan during 2023.</p> <p><i>Wards affected: All Wards</i></p>	6/12/23	Cabinet Cabinet Member for Culture and Leisure			Philip Walker, Head of Culture Tel: 01452 396355 philip.walker@gloucester.gov.uk
KEY Page 46	<p>Infrastructure Funding Statement 2023</p> <p><u>Summary of decision:</u> To approve for publication the Community Infrastructure Levy and S106 reports for 2022/23 and the Infrastructure List.</p> <p><i>Wards affected: All Wards</i></p>	6/12/23	Cabinet Cabinet Member for Planning and Housing Strategy			Paul Hardiman, Joint Core Strategy CIL Manager paul.hardiman@gloucester.gov.uk

JANUARY 2024

KEY	Community Infrastructure Levy (CIL) Charging Schedule <u>Summary of decision:</u> To approve a draft new CIL Charging Schedule for public consultation. <i>Wards affected: All Wards</i>	10/01/24	Overview and Scrutiny Committee Cabinet Cabinet Member for Planning and Housing Strategy			Paul Hardiman, Joint Core Strategy CIL Manager paul.hardiman@gloucester.gov.uk
NON Page 47	Energy Saving Initiatives and Projects Annual Report <u>Summary of decision:</u> To update Cabinet on the energy saving initiatives and projects led by the Climate Change Manager. <i>Wards affected: All Wards</i>	10/01/24	Cabinet Cabinet Member for Environment			Jon Burke, Climate Change Manager Tel: 01452 396170 Jon.Burke@gloucester.gov.uk

KEY	Festivals and Events Programme	8/01/24	Overview and Scrutiny Committee			Philip Walker, Head of Culture Tel: 01452 396355 philip.walker@gloucester.gov.uk
	<u>Summary of decision:</u> To seek approval for the 2024-25 Festivals and Events Programme.	10/01/24	Cabinet Cabinet Member for Culture and Leisure			
	<i>Wards affected: All Wards</i>					
FEBRUARY 2024						
BPF	Final Budget Proposals (including Money Plan and Capital Programme)	7/02/24	Cabinet			Greg Maw, Head of Finance and Resources Tel: 01452 396422 greg.maw@gloucester.gov.uk
Page 48	<u>Summary of decision:</u> To seek approval for the final Budget Proposals for 2024-5, including the Money Plan and Capital Programme.	22/02/24	Council Cabinet Member for Performance and Resources, Leader of the Council			
	<i>Wards affected: All Wards</i>					

NON	Cultural Strategy Update <u>Summary of decision:</u> To provide Cabinet with an annual update in relation to the Cultural Strategy Action Plan. <i>Wards affected: All Wards</i>	7/02/24	Cabinet Cabinet Member for Culture and Leisure			Philip Walker, Head of Culture Tel: 01452 396355 philip.walker@gloucester.gov.uk
MARCH 2024						
NON	2022-2024 Council Plan Six Month Update <u>Summary of decision:</u> To provide an update on the delivery of the activities as outlined in the Council Plan 2022-2024, to build a greener, fairer, better Gloucester. <i>Wards affected: All Wards</i>	26/02/24 6/03/24	Overview and Scrutiny Committee Cabinet Leader of the Council			Liam Moran, Policy and Development Officer Tel: 01452 396049 liam.moran@gloucester.gov.uk

NON	<p>Pay Policy Statement 2024/25</p> <p><u>Summary of decision:</u> To seek approval for the annual Pay Policy Statement 2024-25 in accordance with Section 38 of the Localism Act 2011.</p> <p><i>Wards affected: All Wards</i></p>	<p>6/03/24</p> <p>21/03/24</p>	<p>Cabinet</p> <p>Council Cabinet Member for Performance and Resources</p>			<p>Greg Maw, Head of Finance and Resources Tel: 01452 396422 greg.maw@gloucester.gov.uk</p>
<p>NON</p> <p>Page 50</p>	<p>Capital Strategy</p> <p><u>Summary of decision:</u> To approve the Capital Strategy 2024-25.</p> <p><i>Wards affected: All Wards</i></p>	<p>6/03/24</p> <p>21/03/24</p>	<p>Cabinet</p> <p>Council Cabinet Member for Performance and Resources</p>			<p>Greg Maw, Head of Finance and Resources Tel: 01452 396422 greg.maw@gloucester.gov.uk</p>
BPF	<p>Treasury Management Strategy</p> <p><u>Summary of decision:</u> To seek approval for the Treasury Management Strategy.</p> <p><i>Wards affected: All Wards</i></p>	<p>6/03/24</p> <p>21/03/24</p>	<p>Cabinet</p> <p>Council Cabinet Member for Performance and Resources</p>			<p>Greg Maw, Head of Finance and Resources Tel: 01452 396422 greg.maw@gloucester.gov.uk</p>

NON	Financial Monitoring Quarter 3 Report <u>Summary of decision:</u> To receive an update on financial monitoring information for the third quarter 2023-24. <i>Wards affected: All Wards</i>	6/03/24	Cabinet Cabinet Member for Performance and Resources			Hadrian Walters, Accountancy Manager Tel: 01452 396231 hadrian.walters@gloucester.gov.uk
KEY	Business Rates - Retail, Hospitality and Leisure Relief Scheme <u>Summary of decision:</u> To propose a retail, hospitality, and leisure business rates relief scheme commensurate with government budget announcements. <i>Wards affected: All Wards</i>	6/03/24	Cabinet Cabinet Member for Performance and Resources			Alison Bell, Intelligent Client Officer (Revenues & Benefits) alison.bell@gloucester.gov.uk
APRIL 2024 - No Meetings MAY 2024 - No Meetings						

JUNE 2024

NON	Equalities Action Plan Annual Report <u>Summary of decision:</u> To receive an update on activities undertaken to support the Equalities Action Plan. <i>Wards affected: All Wards</i>	12/06/24	Cabinet Cabinet Member for Communities and Neighbourhoods			Liam Moran, Policy and Development Officer Tel: 01452 396049 liam.moran@gloucester.gov.uk
NON Page 52	2022-2024 Year End Council Plan Update <u>Summary of decision:</u> To provide an update on the delivery of the activities as outlined in the Council Plan 2022-2024 to build a greener, fairer, better Gloucester. <i>Wards affected: All Wards</i>	12/06/24	Cabinet Leader of the Council			Liam Moran, Policy and Development Officer Tel: 01452 396049 liam.moran@gloucester.gov.uk

NON	<p>2023-24 Financial Outturn Report</p> <p><u>Summary of decision:</u> To update Cabinet on the Financial Outturn Report 2023-24.</p> <p><i>Wards affected:</i></p>	12/06/24	<p>Overview and Scrutiny Committee</p> <p>Cabinet Cabinet Member for Performance and Resources</p>			<p>Greg Maw, Head of Finance and Resources Tel: 01452 396422 greg.maw@gloucester.gov.uk</p>
<p>NON</p> <p>Page 53</p>	<p>Treasury Management Year End Annual Report 2023/24</p> <p><u>Summary of decision:</u> To update Cabinet on treasury management activities.</p> <p><i>Wards affected: All Wards</i></p>	12/06/24	<p>Cabinet Cabinet Member for Performance and Resources</p>			<p>Greg Maw, Head of Finance and Resources Tel: 01452 396422 greg.maw@gloucester.gov.uk</p>

JULY 2024

NON	Annual Report on the Grant Funding provided to the Voluntary and Community Sector <u>Summary of decision:</u> To update Members on the impact of grant funding on the Voluntary and Community Sector (VCS) and value for money that has been achieved. <i>Wards affected: All Wards</i>	10/07/24	Cabinet Cabinet Member for Communities and Neighbourhoods			Leanne Purnell, Community Wellbeing Officer Tel: 01452 396069 leanne.purnell@gloucester.gov.uk
NON	Annual Risk Management Report <u>Summary of decision:</u> To update Members on the Council's Strategic Risk Register. <i>Wards affected: All Wards</i>	10/07/24	Cabinet Cabinet Member for Performance and Resources			Paul Brown, Senior Risk Management Advisor Tel: 01452328884 paul.brown@gloucestershire.gov.uk

AUGUST 2024 - No Meetings

SEPTEMBER 2024

NON	Financial Monitoring Quarter 1 Report <u>Summary of decision:</u> To receive an update on financial monitoring information for the first quarter 2024/25. <i>Wards affected: All Wards</i>	11/09/24	Cabinet Cabinet Member for Performance and Resources			Greg Maw, Head of Finance and Resources Tel: 01452 396422 greg.maw@gloucester.gov.uk
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ITEMS DEFERRED- Dates to be confirmed

KEY	Asset Management Strategy <u>Summary of decision:</u> To seek approval for the Asset Management Strategy. <i>Wards affected: All Wards</i>		Overview and Scrutiny Committee Cabinet Cabinet Member for Performance and Resources			Jayne Wilsdon, Asset Management Officer Tel: 01452 396871 jayne.wilsdon@gloucester.gov.uk
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Gloucester City Council
Overview and Scrutiny Committee Work Programme 2023-24
Updated 20th October 2023

Item	Format	Lead Member (if applicable)/Lead Officer	Comments
30th October 2023			
Leisure Provision Update	Verbal Briefing	Cabinet Member for Culture and Leisure	Requested by Chair
Temporary Accommodation Acquisition Programme Report	Cabinet Report	Cabinet Member for Planning and Housing Strategy	Requested by Group Leads
27th November 2023			
Financial Monitoring Quarter 2 Report	Cabinet Report	Cabinet Member for Performance and Resources	Requested by Group Leads
European Regional Development Fund (ERDF) Gloucester Urban Greening Project	Cabinet Report	Cabinet Member for Environment	Requested by Group Leads

Item	Format	Lead Member (if applicable)/Lead Officer	Comments
Community Safety Review	Briefing / Presentation	Cabinet Member for Communities and Neighbourhoods	Requested by Overview and Scrutiny Committee
Green Travel Plan Progress Report 2022-23	Cabinet Report	Leader of the Council	Requested by Overview and Scrutiny Committee
8th January 2024			
Festivals and Events Programme	Cabinet Report	Cabinet Member for Culture and Leisure	
Museum Development Plan – Progress Report	O&S Progress Report	Cabinet Member for Culture and Leisure	Requested by Overview and Scrutiny Committee
22nd January 2024 (Budget)			
Draft Budget Proposals (Including Money Plan and Capital Programme)	Cabinet Report	Cabinet	
5th February 2024			

Item	Format	Lead Member (if applicable)/Lead Officer	Comments
Housing and Homelessness Strategy		Cabinet Member for Planning and Housing Strategy	Requested by Group Leads
26th February 2024			
2022-24 Council Plan Six Month Update	Cabinet Report	Leader of the Council	
Water Quality Review	To be scoped	Leader of the Council	Requested by Overview and Scrutiny Committee

Dates to be confirmed	Format	Lead Member (if applicable)/Lead Officer	Comments
Festivals and Events – Funding Process Update	Briefing	Cabinet Member for Culture and Leisure	Requested by Overview and Scrutiny Committee
Kings Quarter The Forum Construction Review and Financial Update Report	Cabinet Report	Leader of the Council	Requested by Group Leads

Dates to be confirmed	Format	Lead Member (if applicable)/Lead Officer	Comments
Community Infrastructure Levy (CIL) Charging Schedule	Cabinet Report	Cabinet Member for Planning and Housing Strategy	Requested by Overview and Scrutiny Committee
Asset Management Strategy	Cabinet Report	Cabinet Member for Performance and Resources	Requested by Overview and Scrutiny Committee
Climate Change Action Plan	Cabinet Report	Leader of the Council	Requested by Group Leads
City Centre Resilience Session	To be scoped	Leader of the Council	Requested by Overview and Scrutiny Committee

NOTE: The work programme is agreed by the Chair, Vice-Chair and Spokesperson of the Overview and Scrutiny Committee

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

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